

**MILLERSVILLE BOROUGH OFFICES**

100 MUNICIPAL DRIVE  
MILLERSVILLE, PA 17551-1424



**MAYOR RICHARD M. MORIARTY**  
**COUNCIL PRESIDENT MICHAEL C. KIRKHAM**  
**BOROUGH MANAGER EDWARD J. ARNOLD**

<http://millersvilleborough.org>

**BOROUGH OF MILLERSVILLE**  
**BOROUGH MANAGER**

The Borough of Millersville (<http://millersvilleborough.org>) home of Pennsylvania's Millersville University is accepting applications for Borough Manager, its Chief Administrative Officer. This 2 square mile area borough is located within 5 miles of Lancaster City and has a population of 8,168 that swells during the regular college semesters. The Borough has a Police Chief and 12 unionized police officers. The Public Works staff consisting of 7 fulltime, union employees, and 2 Supervisors, oversees 25 miles of local and state roadway, 20 acres of parkland and operate a 1.8 mgd sewer plant. The administrative office employs 4 other unionized support staff, a Code Enforcement and Finance Officer. The Borough's General Operating Budget is approx. 3.6 million dollars. The Borough functions under PA Borough Code with a Mayor and 7 Council positions. Committees of Council meet monthly and recommend actions to full Council at a monthly meeting. Applicants need a BS degree (Preferred in Finance or Public Adm.) and a minimum of 5 years of experience in all aspects of municipal operations including labor negotiations and grant writing. The Borough participates in various inter-governmental agencies to promote the Borough's welfare. Salary will depend on governmental experience and other credentials. Qualified applicants should submit a letter of interest, resume and salary requirements to Millersville Borough Council President, Borough Manager Search, 100 Municipal Drive, Millersville, PA 17551 by December 17<sup>th</sup>, 2017. (EOE) or email [earnold@millersvilleborough.org](mailto:earnold@millersvilleborough.org)