



PSAB Fall Leadership Conference

October 12-14, 2018 • Seven Springs Mountain Resort

INVITATION TO EXHIBIT

The Pennsylvania State Association of Boroughs (PSAB) invites your company or firm to exhibit at the PSAB Fall Leadership Conference at Seven Springs Mountain Resort. Attendees look to exhibitors for the latest products and services that are available to borough governments. **As an exhibitor, you will be listed in the conference program booklet if you register by Fri., Aug. 24, 2018.**

SPACE & BOOTH ASSIGNMENT

The **table-top display** fee of \$400 includes registration for up to four individuals. The fee includes a draped table with two chairs. The exhibit area is limited, and requests will be filled on a first-come basis. No space assignments will be made until payment is received. No exceptions can be made. Please note that our 2017 conference was sold out, so be sure to reserve your space early!

SHOW HOURS

Exhibitors may set up on Fri., Oct. 12 from 3 p.m. to 5 p.m. Show hours are from 5 p.m. to 9 p.m. on Friday, where attendees will enjoy dinner with the exhibitors; and continental breakfast with attendees starting at 7:15 a.m. on Saturday. There will also be a refreshment break from 10:30 a.m. to 11 a.m. Tear down is after 11 a.m. Saturday.

HOTEL RESERVATIONS

The room rate for Seven Springs is \$179, plus 11% tax (\$198.69), single or double, per room, per night. The room rate includes lodging, breakfast (for up to 2 people), and all taxes and gratuities on the breakfast that is included in the rate. To make your hotel room reservation online, go to www.hotelreservations.boroughs.org. To make a room reservation by phone, call Seven Springs at 866-437-1300 and ask for the PSAB rate. Note: Phone reservations can be guaranteed with a credit card or followed with an advanced payment by borough check – please be sure to include the guest name(s) and room confirmation number(s). **The housing deadline is Thurs., Sept. 20 or until the PSAB block is sold out.**

QUESTIONS?

We can help! Please contact Mira Miller at 800-232-7722, Ext. 1019 or mmiller@boroughs.org or Suzi Kent at 800-232-7722, Ext. 1030 or skent@boroughs.org.

COMPANY/FIRM INFORMATION

Contact Person: _____ Company/Firm Name: _____

Mailing Address: _____

Email (*Your confirmation will be emailed*): _____

Phone: _____ Website: _____

REGISTRATION & PAYMENT INFORMATION

There are two ways to register and pay.

- ONLINE.** Register and pay online at www.myaccount.boroughs.org (Conferences Tab).
- MAIL.** Complete and return this contract with your \$400 payment to:

PA State Association of Boroughs
2941 N. Front Street
Harrisburg, PA 17110

