

# Pennsylvania State Association of Boroughs Legislative Encounter Form



Borough Official \_\_\_\_\_

Borough \_\_\_\_\_

PSAB District Number \_\_\_\_\_

County \_\_\_\_\_

Legislator contacted \_\_\_\_\_

Staff contacted \_\_\_\_\_

Date of meeting \_\_\_\_/\_\_\_\_/\_\_\_\_

Purpose for meeting: \_\_\_\_ Issue \_\_\_\_ Lobby Day \_\_\_\_ Other \_\_\_\_\_

Type of encounter: \_\_\_\_ Visit \_\_\_\_ Phone call \_\_\_\_ Letter \_\_\_\_ Resolution

Other Borough Officials present: \_\_\_\_\_  
\_\_\_\_\_

Issues discussed:

With legislator:

With staff member:

Summary of encounter:

Recommended follow-up:

By you (indicate what, if any, information you need to help with follow-up):

By PSAB Government Affairs Department:

Additional comments:

Thank you for your report. Your feedback is essential to our grassroots lobbying efforts.  
Please FAX this report to the PSAB office @ (717) 236-8289, or mail to:  
PSAB Government Affairs, 2941 North Front Street, Harrisburg, PA 17110