

# IN HONOR OF SERVICE AWARD

## YEARS OF SERVICE:

<b>10</b>	<b>CECIL K. LEBERKNIGHT AWARD</b>
<b>20</b>	<b>THOMAS F. CHROSTWAITE AWARD</b>
<b>25</b>	<b>CAROL SAMBOL AWARD</b>
<b>30</b>	<b>BOARD OF DIRECTORS' AWARD</b>
<b>35</b>	<b>DONALD E. CARMAN AWARD</b>
<b>40</b>	<b>PRESIDENT'S AWARD</b>
<b>45</b>	<b>TRUSTEES' AWARD</b>
<b>50</b>	<b>CHARLES F. LEEDECKER AWARD</b>
<b>55</b>	<b>PAST PRESIDENTS' AWARD</b>
<b>60</b>	<b>PAUL SANTANGELO AWARD</b>

**PURPOSE:** The Years of Service Awards were created by PSAB to promote interest in good borough government and to recognize faithful and effective service by elected or appointed borough officials. The awards are given to each borough official who has served 10, 20, 25, 30, 35, 40, 45, 50, 55, or 60 years for one or more boroughs. Recipients must serve a borough that is a member in good standing of PSAB at the time of the award.

**SERVICE:** Applicants must serve in the position of mayor, council member, manager, secretary, treasurer, or a combination of these positions. Official leaves of absence may be counted as time served. Any time spent in the Armed Services of the United States during time of war may be counted as time served, provided the applicant held the position prior to call of duty. An eligible candidate may choose to receive the award six months early, provided the official would not be in office in the following completion of the current year.

**PROOF OF SERVICE:** Each applicant must register with PSAB by **FEBRUARY 15, 2019** by **FILLING OUT THE FORM ON THE OPPOSITE SIDE OF THIS PAGE**, showing the date borough service began, various positions held, and exact dates each position was held. Particular care should be given to document any time out of service.

Each application must be certified by the borough secretary with the borough seal affixed:

- (1) Stating when the borough official first entered service to the borough.
- (2) The borough secretary must certify that the official has been in service to the borough and any periods when the official was not in service.
- (3) The borough secretary must certify that the applicant is eligible per the application requirements.

**HOW TO APPLY:** Please fill out form on reverse side and return to: Pennsylvania State Association of Boroughs, Attention: Stephanie Drake, Service Awards, 2941 North Front Street, Harrisburg, PA 17110. Or complete your nomination online at [www.boroughs.org](http://www.boroughs.org). Click on the "Conferences" tab and then click on "Awards".





Awards Application (Deadline February 15, 2019)

I would like to apply for:

- checkbox Cecil K. Leberknight Award (10 or more years of service)
checkbox Thomas F. Chrostwaite Award (20 or more years of service)
checkbox Carol Sambol Award (25 or more years of service)
checkbox Board of Directors' Award (30 or more years of service)
checkbox Donald E. Carman Award (35 or more years of service)
checkbox President's Award (40 Years or more of Service)
checkbox Trustees' Award (45 Years or more of Service)
checkbox Charles F. LeeDecker Award (50 or more years of service)
checkbox Past Presidents' Award (55 or more years of service)
checkbox Paul Santangelo Award (60 or more years of service)

Applicant's Statement of Service:

I, \_\_\_\_\_, have been in the service of the Borough of \_\_\_\_\_, since the \_\_\_\_\_ day of \_\_\_\_\_, in the year of \_\_\_\_\_, as defined by the PSAB Bylaws for service awards. I have served the borough as a mayor, council member, manager, secretary, or treasurer.

Position: (Only positions listed above are eligible)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date:

from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Total Number of Years: \_\_\_\_\_

Applicant's Information:

I do solemnly swear that the foregoing statements are true to the best of my knowledge.

Signature: \_\_\_\_\_ /\_\_\_\_/\_\_\_\_  
Applicant's Signature Date

Name: \_\_\_\_\_ Print or Type Phone Number (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Street Borough Zip

Email: \_\_\_\_\_ (for confirmation purposes)

Borough Secretary/Manager Certification of Applicant's Service:

If application is for the secretary/manager, president of council should certify.

I certify that \_\_\_\_\_ has been in the service of the borough for the periods noted.

Signature: \_\_\_\_\_ /\_\_\_\_/\_\_\_\_  
Secretary/Manager Signature Date

Secretary/Manager Name: \_\_\_\_\_ Print or Type Phone Number (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Street Borough Zip

DEADLINE FOR SUBMITTING AWARD APPLICATIONS – FEBRUARY 15, 2019

Please note: You will receive confirmation of your application. Contact Stephanie Drake at 717-236-9526, Ext. 1017 if you do not.